

NORTH EAST DERBYSHIRE DISTRICT COUNCIL
SCRUTINY PROJECT MANAGEMENT
DRAFT PROJECT PLAN

<u>NAME OF COMMITTEE:</u> Communities Scrutiny	<u>SCRUTINY OFFICER:</u> Sue Veerman
SUBJECT TO BE REVIEWED	Residential Parking in the District
REASON(S) FOR THE REVIEW	<ul style="list-style-type: none"> To respond to the Motion at Council on 20th May, 2019 asking that a review be undertaken on this issue <p><i>“Council notes that residents in all parts of the District experience daily problems over the lack of residential parking; particularly where private driveways are difficult or impossible to site.</i></p> <p><i>Council resolves to undertake a strategic review of residential parking problems around the District, prioritising areas where concerns have been raised by residents and report on practical solutions – such as allocation of parking spaces and development of unused Council owned land to provide off road parking.</i></p> <p><i>Council resolved that Scrutiny undertake this review.</i></p>
IDENTIFY APPROPRIATE CORPORATE OBJECTIVES	<ul style="list-style-type: none"> Supporting our Communities to be Healthier, Safer, Cleaner, Greener Providing our Customer with Excellent Service
TERMS OF REFERENCE	<ul style="list-style-type: none"> To consider the provision of residential parking within the District
AIMS AND OBJECTIVES OF REVIEW	<ul style="list-style-type: none"> To gain an understanding of what the resident parking issues are within the District To identify any actions the Council could consider to resolve these resident parking issues
KEY ISSUES	<ul style="list-style-type: none"> Allocation of spaces Unused Land Converting Gardens and dropping kerbs on drives

TIMESCALE	ESTIMATED	REVISED	ACTUAL
Commencement	12 th July, 2019		
Finish			
Report			

METHOD(S) OF REVIEW:	<ul style="list-style-type: none"> • Stakeholder interviews • Review of relevant documentation
IMPLICATIONS: (legislative, regulatory, etc)	
DOCUMENTARY EVIDENCE: (Internal/External)	<ul style="list-style-type: none"> • Briefing note – Senior Engineer • Scene setting presentation – Director of Property and Development – Rykneld Homes • Asset Management Minutes • Parking Survey – Councillor C Cupit • Information on sites within the District • List of spaces lost and gained within the District • List of Council garages sites and their general condition • Tenant request form to lower kerb
WITNESSES:	<ul style="list-style-type: none"> • Victoria Vernon – Senior Engineer • Tracy Buckland – Senior Engineer • Niall Clarke – Director Property and Development – Rykneld Homes • Richard Purcell – Head of Service – Planning • Steve Brunt – Head of Service – Street Scene
CONSULTATION/ RESEARCH:	<ul style="list-style-type: none"> • Parish Councils at Dronfield, Eckington, Killamarsh and Clay Cross
SITE VISITS	

PROJECT OUTCOMES

CONCLUSIONS:

RECOMMENDATIONS:

**CABINET
CONSIDERED:**

OUTCOME:

FOLLOW UP:

**REVIEW OF
PROCESS/COMMENTS:**

**SIGNED OFF BY
CHAIR:**

DATE: